

Patient Safety Incident Response Plan

CS-DOC-001

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1. Introduction

This Patient Safety Incident Response Plan (PSIRF) sets out how Spirit intends to respond to patient safety incidents over a period of 12 to 18 months. The plan will remain flexible and consider the specific circumstances in which patient safety issues and incidents occurred and the needs of those affected.

We are committed to improve patient safety through the adoption of the Patient Safety Incident Response Framework, supporting a systematic, compassionate and proficient response to patient safety incidents; anchored in the principles of openness, fair accountability, learning and continuous improvement. The Patient Safety Incident Response Framework (PSIRF) sets out Spirit's approach to developing and maintaining effective systems and processes for responding to patient safety incidents for the purpose of learning and improving patient safety.

2. Our Services

Clinical Services

- Booking hub
- EMPOWER
- Pulmonary rehab

Spirit Healthcare

- Booking hub
- EMPOWER
- Pulmonary rehab

3. Patient Safety Incident Response Plan

Defining Our Patient Safety Incident Profile

The patient safety incident risks for Spirit have been reviewed using organisational data including:

- Incident Reports: All data has been reviewed and a trends identified.
- Risk Register: The Risk Register was reviewed, with a focus on risks related to patient safety.
- Complaints: Complaint themes were reviewed.
- National & Clinical Audit outcomes and recommendations were reviewed and the themes triangulated with other data.

Defining Our Patient Safety Improvement Profile

Spirit has a comprehensive programme of patient safety improvement across the organisation, as well as an active Quality Improvement programme. The clinical governance framework enables a robust assurance process, providing assurance that improvements are being made, embedded and sustained.

- Key areas of focus are:
- Education and training
- Diabetes type 1 and 2
- Health and wellbeing.
- Pulmonary rehabilitation
- Exercise
- Nutrition
- Quality of life improvement

Our Patient Safety Incident Response Plan: National Requirements

Patient Safety Incident Type	Required Response	Anticipated Improvement Route
Safeguarding Incidents	As recommended by Safeguarding lead	Safeguarding Lead
Notification of Infectious Disease	PIR	Medical Director
Information Governance	Follow national guidelines	Governance Lead

Safeguarding

Safeguarding requires consideration throughout all patient safety events.

Whilst there are some specific incidents that will follow the specialty nursing pathway for review, others may require safeguarding input or referrals.

The Mental Capacity Act (MCA, 2005) also requires specific consideration throughout all patient safety events. An individual's capacity to consent or ability to make an informed decision relating to care/treatment may influence their level of involvement in learning responses.

The role of both safeguarding and MCA will be reviewed by the Trust safeguarding team who attend the Incident Response Group (IRG) and Patient Safety Incident Response Group (PSIRG) meetings.

Spirit is committed to safeguarding, our approach is described in our Safeguarding Adults Policy and Safeguarding Children Policy.

IPC

Our organisation has established a Local IPC Review Plan that is in accordance with the national PSIRF methodology.

We ensure the availability of qualified IPC professionals and the necessary tools by allocating adequate staffing and resources to facilitate effective IPC communication and governance.

Medicines Safety

Spirit is committed to the avoidance of harmful events and has an established culture of learning from patient safety incidents.

Medicines are integral to patient care and the learning from patient safety events is a core function for all organisations delivering healthcare services.

Healthcare professionals delivering the medication safety agenda in their organisation require an understanding of national policy, frameworks and legislation. Embedded in all learning response pathways will be the inclusion of subject specialists informing the review process and identifying improvement strategies. In instances where medicines safety incidents are identified, our investigation process will involve collaboration, and any insights derived from these investigations will be disseminated throughout the organisation to facilitate collective learning and improve our practices.

Spirit Healthcare is committed to avoiding harmful events and ensuring patient safety, through improving our policies and processes in response to incidents. Our

approach to continuous improvement is described in our Continuous Improvement Policy.

Review Frequency

Spirit will review this plan after 6 and 12 months, then annually thereafter in line with national guidance.

If there is a change to the plan, Spirit will notify the ICB to agree sign off the change.

Related Policies

- Patient Safety Incident Response Policy
- Safeguarding Adults Policy
- Safeguarding Children Policy
- Continuous Improvement Policy

Revision History

Revision	Date	Summary
1.0	19 February 2025	Initial issue of document

Document Approval

	Name	Date	Signature
Author	Claire Pridige	19 February 2025	
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